

Group contract for bachelor's and master's thesis at the Faculty of Science and Technology

Members: _____

Working title for project: _____

Course coordinator (and supervisor): _____

1. Joint authorship

TN uses the so-called Vancouver criteria as a basis for what can be considered joint authorship. TN's criteria for collaboration on bachelor's and master's thesis are:

- a) All parties must make a significant contribution to the concept or idea OR collection of data OR analysis and interpretation of data.
- b) It is required that all participants have participated in the design of the bachelor's or master's thesis, and that all participants have submitted a significant part of the text material.
- c) Requirements are set for all authors to have approved the version submitted for final thesis.

All three requirements must be met. All co-authors are mutually responsible for ensuring that the thesis follows current rules for citation and use of other people's material.

2. Guidelines for working in groups

- Everyone shows up at the agreed time (only valid absence is accepted), if you do not have time to show up you have to inform the rest of the group as soon as you know that you will be delayed.
- Everyone should do their best and work for the group to be able to deliver the best possible thesis.
- Everyone should contribute equally and deliver their work on time.
- We listen to each other and are open for suggestions from everybody.

General rights and obligations for a group

If a group needs to be split up or a student needs to leave the group, irrespective of the reason, the following applies:

- The student or students who want to split up the group must apply to the course coordinator to do so 1 April. The course coordinator will then conduct individual interviews with each of the group members. The course coordinator will forward the application to the head of department, who will make the final decision.
- After splitting up, all of the group members will continue to have the same course coordinator and any supervisor for their thesis.
- Everything the students have done prior to the date the group split up is jointly owned by the entire group. After splitting up the student(s), who wish to do so, will submit their theses separately. In these circumstances, the individual(s) concerned will be assessed separately and receive their own grade. The thesis can build on what the group had done prior to the date it split up.

- A thesis written after splitting up is owned by the individual(s) who wrote it. This also applies to any program code or products that were produced in connection with the thesis.
- If there is a need to apply for a deferred deadline, see section 3.7.

The students hereby confirm that they have become acquainted with the guidelines that apply to collaboration on bachelor's and master's thesis, and hereby undertake to follow up their part of the duties and guidelines when writing the thesis:

1. STUDENT'S NAME: _____

Date: _____

Student's sign.: _____

2. STUDENT'S NAME: _____

Date: _____

Student's sign.: _____

3. STUDENT'S NAME: _____

Date: _____

Student's sign.: _____