

Solvor Sleveland, International Coordinator | **Julie H. Aase**, International Coordinator

Welcome to the University of Stavanger

Spring 2023

Solvor Sleveland, International Coordinator

Practical information from the International Office

Introductions:

- The university [library](#)
- [SiS](#): the student welfare organization in Stavanger
- [stOr](#): the student organization at the University of Stavanger
- IT

Q & A session (30 min)

Julie H. Aase, International Coordinator

International Office

- Inbound and Outbound Exchange
- Drop-ins or scheduled meetings
- Documents and general inquiries

For course information & issues, contact your program coordinator:

www.uis.no/en/studies/contact-a-student-advisor

Contact us:



www.uis.no/en/studies/inbound-exchange



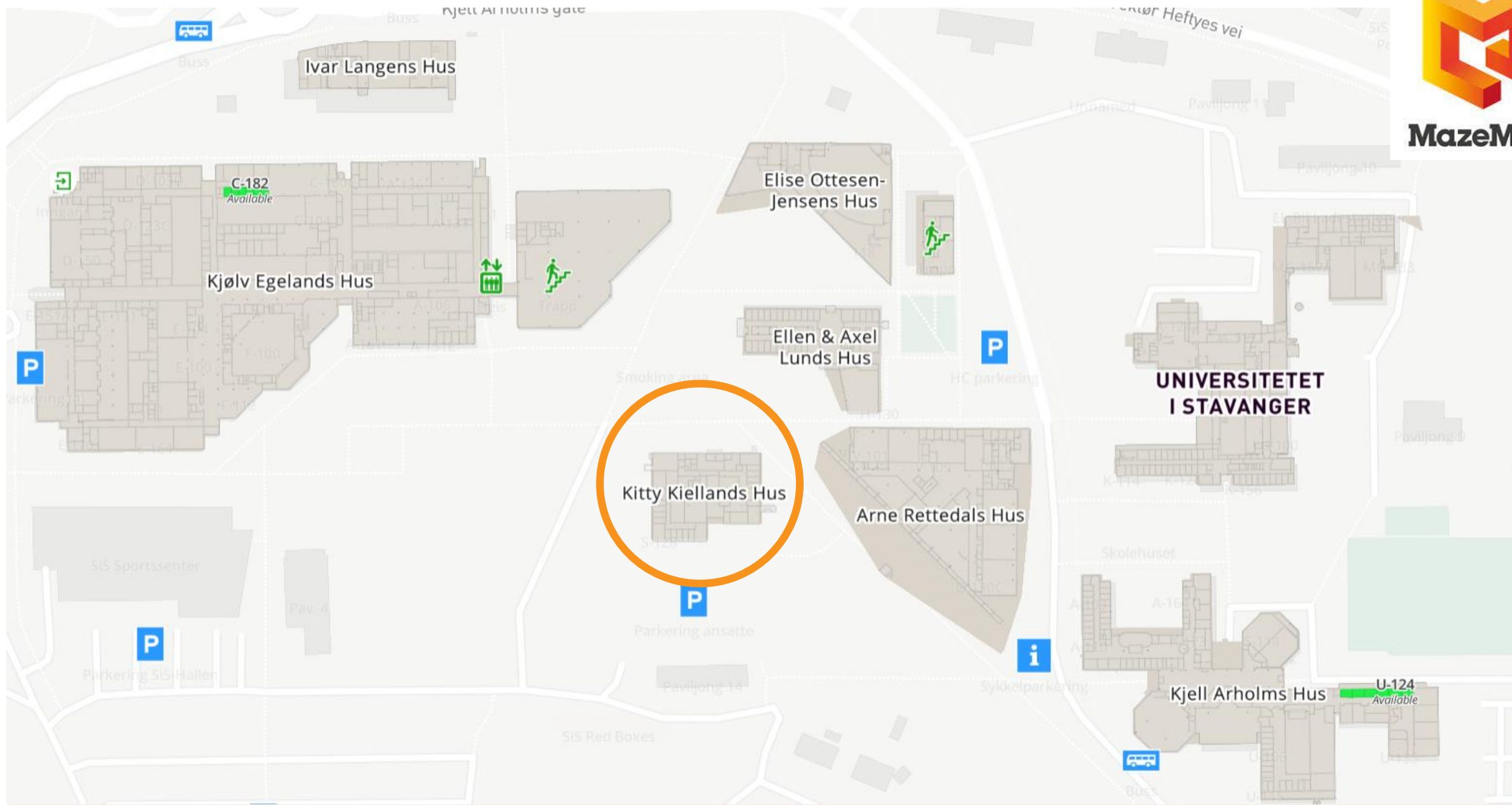
inboundexchange@uis.no



Kitty Kiellands building, Floor 3, Ullandhaug Campus

(Ring the doorbell )

Office hours: 08:00 – 15:30



MazeMap

About UiS

- Established in 2005
- Around 12.000 students
- 13% international students
- 2 campuses



Campus Ullandhaug




Campus Bjergsted



Checklist for accepted inbound exchange and internship students | University of Stavanger (uis.no)

- 1. Accept or decline the study offer ▾
- 2. Apply for a study permit (visa) or register in Norway ▾
- 3a. Apply for SiS accommodation ▾
- 3b. Apply for private accommodation ▾
- 4. Read information about accommodation - where to pick up your key ▾
- 5. Read practical information ▾
- 6. Register as a new student and sign up for course exams ▾
- 7. Changing courses ▾
- 8. Information for Erasmus+ students ▾
- 9. Information meeting dates, start-up events and presentations ▾
- 10. Tuberculosis test ▾
- 11. Norwegian language course ▾
- 12. Join our Facebook group! ▾


Practical information

- Register your IT account
- Get your student ID card from Arne Rettedals hus, 1st floor reception
 - Bring your student number and ID
 - Download app: **Studentbevis** 
- Log in to StudentWeb and confirm study plan to keep place at UiS
 - Deadline: 1st February
- Find course content on Canvas

Arrival registration

- Register your arrival at the Norwegian Directorate of Immigration
 - www.udi.no
- Follow instructions for any additional documents required for your permit

[Front page](#) [Want to apply](#)




Want to apply

You are going to apply to visit or live in Norway, or are applying for citizenship or an immigrant's passport.

The applicant is a citizen of

Fill in

Choose

 The applicant is the person who wishes to visit or live in Norway.

Tuberculosis test

- Mandatory for all students coming from/having spent 3 months in high-risk areas/countries
- International Office will provide further information
- Important to show up for scheduled test appointments

Infection Control Office (Smittevernkontoret) in Stavanger:

- smittevernkontoret@stavanger.kommune.no
- +47 51 91 33 39
- Smittevernkontoret, Torgveien 15 C, 4016 Stavanger.

Medical

- **Ambulance/Emergency in Norway : 113**
- Emergency Medical Clinic ("Legevakten") at Stavanger University Hospital (SUS):
 - +47 51 51 02 02
- For non-emergencies, you will need to go to a private doctor
 - Please bring your insurance papers
 - Stavanger Legesenter: +47 51 52 51 52
 - Sandnes Legevakt: +47 51 68 31 50
- Private dental service. For advice from SIS: minsis.no/stotte/tannlegestotte
- For more information on health-related matters, check out Helsenorge: helsenorge.no/other-languages/english

Changing courses

- Depending on prerequisites and availability
- Contact the [student advisor](#) for the relevant study program
- Deadline: **1st February**
- You may withdraw 3 weeks prior to the first exam or the first mandatory assignment, depending on the course
- **It's your responsibility to familiarize yourself with the exam rules for each of your courses**

Examination

- Exam formats
 - Digital home exams
 - Classroom exams
- Exam information posted on StudentWeb
 - Exam dates may change up to 3 weeks prior to set date
- **Please check StudentWeb regularly for updates**
- www.uis.no/en/student/information-about-examination#eksamensplan

Examination

- You may apply for special exam facilitation in case of disabilities or health issues, such as extended time.
- Applications are submitted through the Digital Student Service Desk:
 - [Studentportal - Digital studentekspedisjon \(service-now.com\)](https://service-now.com)
- Deadline: 1st February

Examination

- Entitled to retake 3 exams
- Apply through StudentWeb after exam results have been published
- Requirements for valid absence:
 - Illness (supported by doctor's note)
 - Failed ordinary exam
 - Withdrawal from ordinary exam

Academic misconduct

UiS reacts severely to academic misconduct for **all** exams, assignments, reports, etc—including attempted misconduct

Consequences:

- Cancellation of exam/course
- Suspension from UiS and any remaining exams/courses

Student's responsibility to familiarize themselves with rules and guidelines for examination

Erasmus+ documents

○ Before arrival:

- Learning Agreement (LA)
- Online Learning Agreement (OLA)

○ After arrival:

- Confirmation of Stay / Arrival (signed by IO)

○ See our website for detailed information:

- [Inbound Erasmus+ students | University of Stavanger \(uis.no\)](https://uis.no/en/Erasmus+students/inbound-erasmus-students)

Questions about student life?

- Private Facebook Group
 - Moderated by International Office
- [SiS](#)
 - the student welfare organization in Stavanger
- [stOr](#)
 - the student organization at the University of Stavanger
- [ISU](#)
 - International Students' Union



International Students 2022-2023
at the University of Stavanger

Q&A from the meeting

- Student activities: check out [minSiS](#), our Facebook group, UiS Sports ([UiSI](#)) and the International Students' Union ([ISU](#))
- Recycling: waste management info [here](#) and sorting guide [here](#)
- Changing courses: check available courses [here](#) and student advisors [here](#).
- Norwegian class: sign up [here](#), **deadline 22 Jan. 2023**
- Housing: [SiS Housing](#) or private market