

Rules for master's thesis at the Faculty of Science and Technology

Introduction

This document provides the rules for master's thesis at the Faculty of Science and Technology, according to "<u>Regulations relating to studies and examinations at the University of Stavanger</u>".

We also refer to the "Guide for the bachelor's and master's thesis" which provides additional information about the rules, start-up, completion, and submission of the thesis.

Deadlines

Master's thesis 30 credits

- Within December 1st: students apply for or register their own thesis in the collaboration portal
- Within December 15th: the faculty informs the students about the assigned thesis topic
- Within January 20th: the faculty sends out a contract for student(s) to sign in the collaboration portal
- Within February 1st: student(s) sign their contract via collaboration portal
- Within February 1st: register for exam (StudentWeb)
- February 1st: official start of the thesis
- **April 1st:** deadline to withdraw from the thesis
- May 1st: deadline for submitting application for confidentiality of your thesis
- June 15th: thesis submission deadline
- Within 10 weeks from the submission deadline: exam result is published

Master's thesis 60 credits

- Within May 1st: students apply for or register their own thesis in the collaboration portal
- Within May 15th: the faculty informs the students about assigned thesis topic
- Within August 20th: the faculty sends out a contract for student(s) to sign in the collaboration portal
- Within September 1st: student(s) sign their contract via collaboration portal
- Within September 1st: register for exam (StudentWeb)
- Within September 15th: student(s) sign their contract via collaboration portal
- September 15th: official start of thesis
- November 1st: deadline to withdraw from BIOMAS
- April 1st: deadline to withdraw from MAFMAS
- May 1st: deadline for submitting application for confidentiality of your thesis
- June 15th: thesis submission deadline
- Within 10 weeks from the submission deadline: exam result is published

Approved by the dean, Øystein Lund Bø, The Faculty of Science and Technology 15 September 2023

Credit requirements

30 credits master's thesis

To qualify to start writing the thesis, the student must – within November 1^{st} – have passed a minimum of 50 credits according to the approved education plan, as well as having passed the admission requirements for their master's program.

"Lektorstudiet i Realfag"

To qualify to start the thesis of 30 credits, the student must – within November 1^{st} – have passed a minimum of 230 credits in the master's study, according to the approved education plan.

60 credits master's thesis for mathematics and physics as well as biological chemistry To qualify to start the thesis of 60 credits, the student must – within August 15th – have passed a minimum of 40 credits on the two-year master's degree, or 220 credits on a five-year master's degree, according to the approved education plan.

Additional information about thesis writing

A maximum of two students can collaborate on a master's thesis of 30 credits. Each student must sign their own contract. Please note that this also applies to the students who write the thesis in a group.

Master's thesis of 60 credits is written individually.

Generally, a candidate only has one attempt submitting the thesis. According to "regulations relating to studies and examinations at the University of Stavanger" §3-10 point 4, it is possible to apply for a second attempt for the thesis.

Extension of the submission deadline

Students can apply for an extended submission deadline in the event of a valid absence. See "regulations relating to studies and examinations at the University of Stavanger" §3-12. Students on their exchange semester, and who have their last exam abroad after the official start of the thesis writing, can apply for an extended submission deadline corresponding to the time lost.

Restricted publication (Agreement concerning Restricted Access)

As a general rule at the faculty, every thesis should be published. However, if the thesis needs to be confidential, students must clarify and apply for restricted access at the start of the thesis. The thesis can be restricted (postponed publication) for a maximum of 5 years. The deadline for submitting the application is May 1st.

You apply by sending "<u>Agreement concerning Restricted Access</u>" together with a justified application letter from the company by e-mail to <u>post-tn@uis.no</u>. Only this agreement should be used.

Changing the semester for writing the thesis

If you need to change the semester for writing the thesis, it is possible to apply for this by submitting an " Application regarding change of approved education plan at UIS " through the Digital Student Service Desk. Please note that it is your responsibility to find a thesis topic and supervisor.

The application deadline is **June 15th.**

Note: to qualify to start writing the thesis of 30 credits, the student must – within June 15th – have passed a minimum of 80 credits according to the approved education plan. For a 60 credit thesis, the student must– within June 15th – have passed a minimum of 50 credits according to the approved education plan.

Approved by the dean, Øystein Lund Bø, The Faculty of Science and Technology 15 September 2023 A document with the following must be attached to the application:

- Reason for change of the semester
- Confirmation from the supervisor
- Topic/title for the thesis

Deadlines for writing thesis outside the ordinary period

Assignment of 30 credits:

- Within June 15th: application deadline
- Within June 20th: register the thesis in the collaboration portal
- August 1st: official start of the thesis
- **November 1st:** deadline to withdraw from thesis
- December 15th: thesis submission deadline

Assignment of 60 credits:

- Within January 15th: application deadline
- March 15th: official start of the thesis
- October 5th: deadline to withdraw from the thesis
- **December 15th:** thesis submission deadline