

WEBINAR SESSION - 26th June 2025

PRE-ARRIVAL INFORMATION FOR INTERNATIONAL MASTER'S STUDENTS TO THE UNIVERSITY OF STAVANGER 2025



PRE-ARRIVAL INFORMATION

AGENDA 13:00 – 14:00

1. START OF STUDIES

- Start of studies
- Facebook group

2. ACCOMMODATION

- SiS student accommodation
- Housing contract
- Key pick-up
- Private housing market in Stavanger

3. IT USER ACCOUNT

- IT account activation
- Student services (Canvas, Leganto and Student Web etc.)

4. STUDENT REGISTRATION

- Semester registration
- Semester fee payment
- Student card

5. MOVING TO NORWAY

- Police registration (non-EU/EEA students)
- SUA registration (EU/EEA students)

6. FINANCES

- BankAxept Card
- Opening a bank account in Norway
- Returning your deposit money (non-EU students)

7. DOCUMENT VERIFICATION

- Verifying your Bachelor's diploma and transcript of records

8. HEALTH

- Tuberculosis testing
- Health insurance

9. Q&A SESSION

- Answering your questions



University
of Stavanger

START OF STUDIES

01

START OF STUDIES

02

FACEBOOK GROUP

START OF STUDIES



Student advisors are responsible for issues relating to their respective study programmes. They can help you with issues concerning your studies

- University of Stavanger



STUDENT LIFE AT UIS



STUDY PROGRAMME INFORMATION



START UP EVENTS FOR YOUR STUDY PROGRAMME

To find out information on your start of studies at UiS, please go to:
<https://www.uis.no/en/start-of-studies>



You will receive a welcome email from your study advisor over the summer.

Contact your student advisor:

<https://www.uis.no/en/studies/contact-a-student-advisor#/>

JOIN OUR OFFICIAL FACEBOOK GROUP

[INTERNATIONAL STUDENTS 2025 – 2026 AT THE UNIVERSITY OF STAVANGER](#)

Answer our membership questions to join the group.

1. Confirm that you are an accepted international student at UiS
2. Provide your **full name** (if the name is different from your profile) and **application number**

We will verify your student status before accepting new members.

Please be patient, it may take several days for us to approve your request.

If you are an admitted international student at UiS for 2025-2026, and your membership request has not been approved, please send your application number as a message to the group admin.

This is the only group created by the University of Stavanger, do not join fake groups!



ACCOMMODATION

01

STUDENT HOUSING

02

HOUSING CONTRACT

03

KEY PICK UP

04

PRIVATE HOUSING



YOUR APPLICATION WITH SIS BOLIG



APPLICATION STATUS

SiS Bolig has sent out the maximum number of housing contracts. All students who applied with the code for international students within the deadline should have received an offer.



WAITING LIST

There is no waiting list. SiS Bolig cannot answer inquiries regarding vacancies.



SIS BOLIG

The Admissions Office is not responsible for student accommodation. You need to contact SiS Bolig directly for cancellation of housing contract or information relating to student accommodation



FAMILY ACCOMMODATION

There are no family apartments available for students with children. You must arrange accommodation for your family members



HOUSING CONTRACT



You will only receive one offer from SiS Bolig



If you **reject** the offer, you need to arrange your own accommodation



You need to sign your contract within **3 days** of receiving your offer



It is not possible to terminate your housing contract during the first 5 months of the contract

1st August 2025

HOUSING CONTRACT BEGINS

HOUSING CONTRACT EXPIRES

30th June 2026



Opening hours:
Monday to Friday
09:00 – 15:00
bolig@minsis.no



STUDENT ACCOMMODATION EXPLAINED

CANCELLING YOUR HOUSING CONTRACT

If you need to cancel your housing contract with SiS Bolig, contact bolig@minsis.no ASAP.



LATEST DAY TO CANCEL JULY 22 –
cancellation at no cost



AFTER JULY 22 –
payment of 2 months' rent

SiS
Bolig

Opening hours:
Monday to Friday
09:00 – 15:00
bolig@minsis.no

STUDENT ACCOMMODATION EXPLAINED

PICKING UP YOUR KEYS

ONLY YOU CAN PICK UP THE KEY AT THE RECEPTION

From August 1st, students will be able to collect their keys to their student accommodation at the hotel reception of [Ydalir Hotel](#). This applies to all students who are allocated a room from SiS.

when

From August 1st

Students can pick up their keys from the hotel reception from August 1st. The reception is open 24/7.

where

Ydalir Hotel

[Telegrafdirektør Heftyes vei 99](#)

4021 Stavanger

how

Passport & Contract

Simply bring your passport and housing contract from SiS to present to the receptionist



PRIVATE HOUSING IN STAVANGER

PRIVATE HOUSING MARKET

Due to the difficult housing situation in Stavanger, UiS cannot guarantee accommodation for all international students.

We do unfortunately not offer family apartments for international students with children. In these cases, we recommend you look for housing on the private market.

It can be useful to make a post on the Facebook group for international students about renting a room in Stavanger. Otherwise, we recommend these websites:

 www.hybel.no

 www.finn.no



US



IT USER ACCOUNT



IT ACCOUNT ACTIVATION



STUDENT SERVICES

YOUR STUDENT ACCOUNT

IT USER ACCOUNT ACTIVATION

Activation e-mails will be sent from the IT department in the **end of July**.

If you have issues with activating your IT user account, contact the IT department from August 1. The help desk is located in the first floor in Kitty Kielland's building.



opening hours: 09:00 – 14:30



it-hjelp@uis.no



+47 51 83 30 00
Line open: 08:00 – 15:30,
closed between 11:30 – 12:00



YOUR STUDENT ACCOUNT

IT USER ACCOUNT AND SERVICES



On [Canvas](#), students can access:

- Required reading List
- Study programme announcements
- Calendar – assignment deadlines
- Curriculum and class materials

Students can also communicate with their class and professor(s) on Canvas



In [Timetable](#), students can find their course schedules and personal semester schedules.

[Timetable](#) also lets students book and reserve group study rooms.



On [Student Web/FS](#), students can:

- Pay the semester fee (NOK 915)
- Register their education plan for the semester
- Submit exams and assignments
- Check grades



[MazeMap](#) is a digital wayfinding platform. Students can access the campus map and find directions to locations on campus.

Search: Universitetet i Stavanger on <https://use.mazemap.com/>



Students can search for their reading lists via the [reading list system Leganto](#).





STUDENT REGISTRATION



SEMESTER REGISTRATION

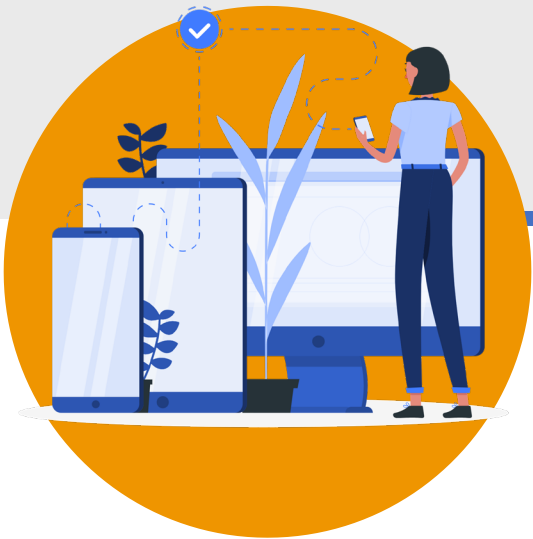


SEMESTER FEE PAYMENT



STUDENT CARD

SEMESTER REGISTRATION



Semester Registration

Students must register and verify their education plan every semester



StudentWeb

Confirm your education plan for the semester on StudentWeb



Address Registration

Register your address

- semester address in Norway
- home address in home country



Deadline: September 1st

Failure to register will result in losing your study rights at UiS

SEMESTER FEE PAYMENT

For queries regarding the semester fee payment, contact studentservice@uis.no

SEMESTER FEE: NOK 915
DEADLINE TO PAY: SEPTEMBER 1ST



If you do not pay the semester fee by September 1st you will lose your study right at the university



Create an Invoice on [Student Web](#)

- Log into your account on [Student Web](#).
- Go to 'PAYMENTS' to create an invoice for the semester fee



Payment method option 1

- Pay via online banking
- Remember to include your name and application number in reference.



Payment method option 2

- *Cash and credit card payments are not accepted on campus*
- If you are not able to pay via online banking, you need to find somebody who can help you to pay this online.

ONLINE STUDENT CARD

STUDENTBEVIS STUDENT ID



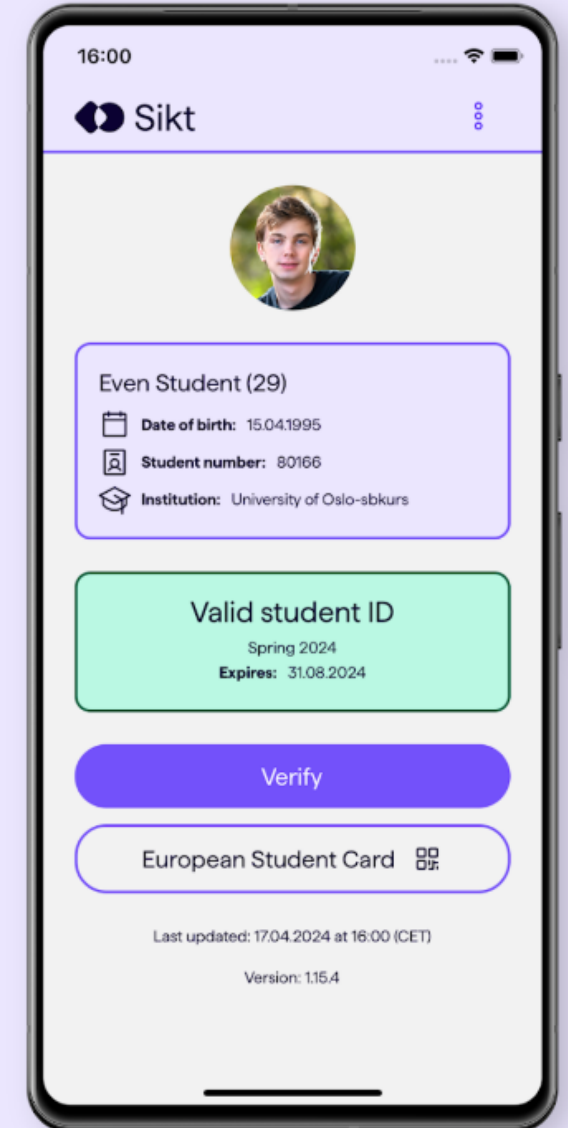
- The app can be used as your student ID in Norway.
- The app replaces the previous physical student card and will give you access to the main buildings
- You need to upload a photo via konto.uis.no for it to appear in the 'Studentbevis' app.

Read more about the app and find the FAQ here:

<https://sikt.no/en/student-id-mobile-app>

- You can use your student card to borrow books from the library
- The semester receipt is your confirmation that you have paid the semester fee and are registered as a student at UiS. You can download the receipt in the app.

Valid Student ID





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MOVING TO NORWAY

01

POLICE REGISTRATION

02

SUA REGISTRATION

POLICE REGISTRATION

For non-EU/EEA students

- You are required to register in person at the local immigration office (Stavanger police station) within 7 days of your arrival in Norway.
- Book an appointment in the Norwegian Directorate of Immigration's (UDI) [Application portal](#).
- After the police registration, you will receive a *residence card* and *Norwegian ID number* (also called *national identity number*) in the post. It can take up to **6-8 weeks** after registration to receive them.
- **Remember to register your correct postal address and name to your mailbox so the letter is delivered to you correctly.**

AT YOUR APPOINTMENT



PASSPORT



ADDRESS IN
NORWAY



ADMISSION
LETTER



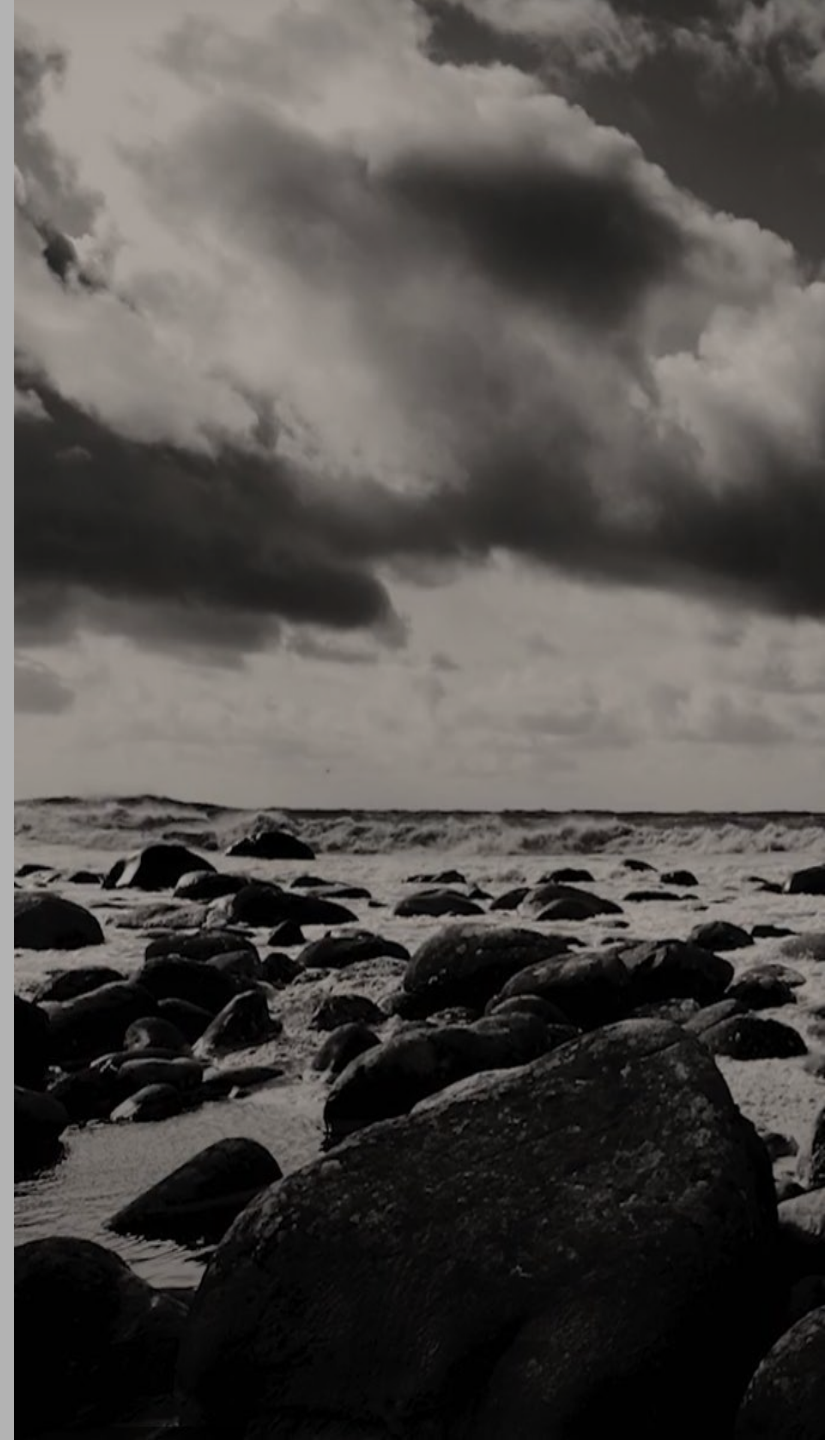
APPOINTMENT
LETTER/EMAIL
FROM UDI



SUA REGISTRATION

For EU/EEA students

- EU/EEA Citizens must register their stay within 3 months of their arrival
- If you **have an electronic ID** you can do this online
- If you **do not have an electronic ID**, you need to report a move on paper.
- All information about this process is available at [Skatteetaten's website](#)
- After the registration, you will receive a *Norwegian ID number* (also called *national identity number*) in the post. It can take up to **4-6 weeks** after registration to receive your Norwegian ID number in the post.
- **Remember to register your correct postal address and name to your mailbox so the letter is delivered to you correctly.**





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FINANCES

01

BANKAXEPT CARD

02

OPENING A BANK
ACCOUNT IN NORWAY

03

RETURNING YOUR
DEPOSIT VIA BANK
TRANSFER

DEPOSIT AND KRONEKORT CARD

For non-EU/EEA students

Students from non-EU/EEA countries who have transferred a deposit to the University of Stavanger in the process of getting a study permit can access NOK 50 000 shortly after arriving in Stavanger through a bank card called a BankAxept card.

Further information about where and when you can pick up your BankAxept card will be sent out later.

- Please bring sufficient cash until you receive the money on your BankAxept card (2 – 3 weeks)
- This is a temporary solution until you have opened your own bank account in Norway. As soon as you have opened your bank account, we can transfer the rest of the money from the deposit account to your own account. The money on the card cannot be transferred.
- Therefore, students who transferred a deposit must open their own bank accounts in Norway.
- The card has a cost of 600 NOK and is voluntary.

Please note that nobody can pick up your BankAxept card except you. It will also take time for you to access the money on your BankAxept card. We advise you to bring enough money for the first two weeks of arrival in Stavanger.



HOW TO OPEN YOUR BANK ACCOUNT IN NORWAY

Once you have registered at the police station or SUA, you will be assigned a national identity number. This can take **6-10 weeks**. Your national identity number is required when opening up a bank account in Norway.

After you have received your Norwegian ID number, go to any bank and bring the following documents to open your own account:

1

PASSPORT

Bring your passport as identification for opening your account

2

SKATTE ETATEN (TAX OFFICE) LETTER

This letter documents your national identity number given after you registered at the police station or SUA

3

RESIDENCE CARD

Your residence permit if you are from a non-EU/EEA country

YOUR DEPOSIT EXPLAINED

RETURNING YOUR DEPOSIT TO YOUR NORWEGIAN BANK ACCOUNT

For non-EU/EEA students

- Once you have a Norwegian bank account, the remaining balance of your deposit can be transferred to your account.
- Go to the Admissions office (2nd floor Kitty Kielland's building) with your passport and fill out a form called: "Deposit Transfer to Norwegian Bank Account"
- This must be done in person by the student for identification purposes. You will need the following information to fill out the form:



- Bank Account Number
- Bank Name



Passport



Application Number





DOCUMENT VERIFICATION

01

BACHELOR'S DIPLOMA &
TRANSCRIPTS VERIFICATION

DOCUMENT VERIFICATION

All international students need to bring their original documents to be verified upon arrival in Stavanger

You will receive an e-mail in September with instructions to present your documents for verification



Remember to bring the following original documents with you to Stavanger:



BACHELOR'S DIPLOMA
/ CERTIFICATE



BACHELOR'S TRANSCRIPT
OF RECORDS



Do not show up without an appointment



If you fail to present your original documentation, your study rights at UiS may be revoked

If your documents are not in English, Norwegian, Danish or Swedish – you need to bring the official translations accompanying your documents.



HEALTH



TUBERCULOSIS TESTING



HEALTH INSURANCE

YOUR HEALTH

TUBERCULOSIS TESTING

“ *People from countries with a high occurrence of tuberculosis are obliged to undergo tuberculosis testing if they intend to stay more than three months in Norway.* ”

For students from a high endemic country

See the list of countries with high and very high occurrences of TB from the [Norwegian Institute of Public Health](https://www.uis.no/en/health-matters#/tb)

who

People from high endemic countries and/or have stayed in one of those countries for more than 3 months

when

Within 4 weeks after arrival in Norway

how

You will be invited to a meeting with the Office of Infection Control (Smittevernkontoret) on campus where you will receive more information about when you can be tested.



smittevernkontoret@stavanger.kommune.no



For booking a personal appointment 5191 3339

THE TUBERCULOSIS TEST IS FREE OF CHARGE

More information is available on the following link:
<https://www.uis.no/en/health-matters#/tb>

YOUR HEALTH

HEALTH INSURANCE

Look into insurance options and bring the relevant documents with you to Stavanger.

Students staying in Norway for more than one year automatically become insured under the [Norwegian National Insurance Scheme](#) once they receive a Norwegian ID number (fødselsnummer). Please note that it can take up to 2-3 months before you receive a Norwegian ID number.

The Norwegian National Insurance Scheme is not a travel insurance. It does not cover any loss or damage to persons or property that might occur during your stay. Therefore, we urge all students to insure their household contents during their stay in Norway. Theft and burglary in student dormitories may occur.





YOUR ARRIVAL IN STAVANGER

KEY DATES FOR AUTUMN 2025

Classes normally start one week after the official semester start but that depends on the programme

**ONE WEEK BEFORE
AUGUST 11TH**

Recommended arrival
dates to Stavanger

Fadder festival

AUGUST 11TH – 15TH

AUGUST 1st

Key pickup at the
Ydalir hotel opens

AUGUST 11TH

Autumn semester
officially starts

SEPTEMBER 1ST

Deadline for students to arrive in
Stavanger and pay the semester fee
and register for the semester

Q&A Session

- CHECKLIST FOR INCOMING MASTER STUDENTS AT UIS
www.uis.no/newstudents
- START OF STUDIES 2025 AT UIS
<https://www.uis.no/en/start-of-studies>
- CONTACT A STUDENT ADVISOR AT UIS
<https://www.uis.no/en/studies/contact-a-student-advisor#/>
- PRIVATE HOUSING LINK #1
www.hybel.no
- PRIVATE HOUSING LINK #2
www.finn.no
- IT SUPPORT AT UIS
<https://www.uis.no/en/student/it-support>
- STAVANGER UNIVERSITY LIBRARY
<https://www.uis.no/en/library>
- UDI APPLICATION PORTAL
<https://selfservice.udi.no/en-gb/>
- FS AND STUDENTBEVIS APP
<https://www.fellesstudentsystem.no/FS-produkt/studentbevis/english.html>
- HEALTH MATTERS AT UIS
<https://www.uis.no/en/health-matters#/#tb>
- NORWEGIAN INSTITUTE OF PUBLIC HEALTH: TUBERCULOSIS
<https://www.fhi.no/en/id/infectious-diseases/TB/countries-tuberculosis>

DIRECTORY

LINKS AND CONTACT INFORMATION
FROM THE WEBINAR

- INTERNATIONAL ADMISSIONS OFFICE
admissions@uis.no
- SIS BOLIG
bolig@minsis.no
- SMITTEVERNKONTORET (TB TESTING APPOINTMENT)
smittevernkontoret@stavanger.kommune.no
- IT SUPPORT
it-hjelp@uis.no
- STUDENT RECEPTION
studentservice@uis.no