

Rules and Conditions for Approval of Valid Absence

Adopted by the Education Committee on 25 May 2016 pursuant to Section 3-11 (1) of the Regulations relating to Studies and Examinations at the University of Stavanger. Amended by the Chair of the Education Committee under delegated authority on 29 September 2022. Last amended by the Education Committee on 15 November 2023. Updated on 1 August 2025 in accordance with Regulation No. 1278 of 12 June 2025 relating to Studies and Examinations at the University of Stavanger.

1. Rights in the event of valid absence

Students who are granted valid absence are entitled to a resit examination, cf. Section 6-7 of the Regulations relating to Studies and Examinations (the Examination Regulations) at UiS. The student will not be registered as having used an examination attempt.

These rules also apply to:

- Extended submission deadlines, cf. Examination Regulations Section 6-4
- Mandatory activities, cf. Examination Regulations Section 6-1

2. What is considered valid absence?

According to Section 6-6 of the Examination Regulations, “personal illness or other compelling reasons for absence” is considered valid absence. The following may be regarded as “other compelling reasons for absence”:

- a) The illness of a child when the child requires supervision
- b) Death in the immediate family or of persons with whom the student has a close relationship
- c) Attendance at a funeral or memorial service
- d) Obligation imposed by a public authority to attend in person at the same time as the examination
- e) Participation in necessary meetings as a result of elected positions of trust at UiS
- f) Participation in necessary meetings as a result of elected political positions (at municipal, county, or national level)
- g) Participation in training camps or competitions for students with elite sports status, cf. cooperation agreement between UiS and Olympiatoppen/NIF, as well as students at the national elite sports level
- h) Conflicting examinations within the same study programme at UiS
- i) Conflict between examinations and/or mandatory activities, where this is due to the university changing the set date for an examination or mandatory activity after the registration deadline
- j) Unforeseen transport incidents preventing attendance at the examination
- k) Other circumstances that make it manifestly unreasonable to require the student to complete the assessment

3. Documentation requirements and deadlines

The grounds for absence must be documented by the student, and the documentation must be received by the administration no later than five working days after the examination date.

- **In the case of the student's own illness or a child's illness**, a medical certificate or certificate from another qualified professional is required. The certificate

must state that the absence concerns an examination at UiS and specify the dates covered.

- **In the case of death**, it is sufficient to provide information on the name of the deceased and the student's relation to the person.
- **In the case of other compelling reasons for absence**, the documentation must contain sufficient information to enable the administration to assess the validity of the absence for the relevant examination date.

If documentation is not received within the deadline, the student will be registered as having used an examination attempt.