

# Rules for the bachelor's thesis at the Faculty of Science and Technology

## Introduction

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This document provides the rules for the bachelor's thesis at the Faculty of Science and Technology, according to "[Regulations relating to Studies and Examinations at the University of Stavanger](#)".

We also refer to the "Guide for the bachelor's and master's thesis at The Faculty of Science and Technology", which provides additional information about the rules, start-up, completion, and submission of the thesis.

## Deadlines

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### Bachelor's thesis of 10 and 20 credits

- **Within November 1<sup>st</sup>:** Students apply for or register their own thesis project proposal in the [Digital student service desk](#)
- **Within December 1<sup>st</sup>:** The faculty informs the students about the assigned thesis projects
- **Within January 15<sup>th</sup>:** "Agreement on the execution of a bachelor's or master's thesis in collaboration between several students" signed by all parties must be sent to the study adviser (only for students who write in groups).
- **January 15<sup>th</sup>:** Official start of the thesis
- **Within February 1<sup>st</sup>:** Deadline for registering for exam
- **April 15<sup>th</sup>:** Deadline to withdraw from the thesis
- **May 1<sup>st</sup>:** Deadline for submitting "Agreement on Bachelor's or Master's Thesis in Cooperation with an External Company" for students who collaborate with external companies/organisations.
- **May 15<sup>th</sup>:** Thesis submission deadline
- **Grading deadline:**
  - 10 credits thesis: Within 15 working days from submission
  - 20 credits thesis: Within 4 weeks from submission

## Credit requirements

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### 10 and 20 credits thesis

To qualify to start writing the thesis, the student must – within November 1<sup>st</sup> – have passed a minimum of 100 credits according to the approved education plan, as well as having passed the prerequisites stated in the course description.

## Additional information about thesis writing

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- A maximum of three students can collaborate on a bachelor's thesis, where a group contract must be submitted within the given deadline.
- The student must fill out a self-declaration form for the use of AI tools in the thesis when submitting.
- If you are writing a laboratory-based thesis, you are required to familiarize yourself with the HSE regulations before starting and tidy up your workspace before submitting the thesis.
- Generally, a student has only one attempt for submission of the thesis. According to "Regulations relating to studies and examinations at the University of Stavanger" §6-9 point 4, it is possible to apply for a second attempt for the thesis.
  - An application in accordance with point 4b, the application deadline is 2 weeks after the grade has been published. The faculty can give the student(s) up to one month to rework the thesis.

### Extension of the submission deadline

Students can apply for an extended submission deadline in the event of valid absence. See "Regulations relating to studies and examinations at the University of Stavanger" §6-4. Students that are on their exchange semester, and who have their last exam abroad after the official start of the thesis, can apply for an extended submission deadline corresponding to the time lost.

### Delayed publication of the thesis

As a general rule, the thesis should be public, but students may apply for delayed publication (confidential thesis). Upon a justified request from the company, UiS may block publication for **up to two years**, and **in exceptional cases, for five years**. Students must clarify and, if necessary, apply for delayed publication already at the start of the thesis work. The final deadline to submit such an agreement is May 1<sup>st</sup>.

You apply by sending "Agreement on Bachelor's or Master's Thesis in Cooperation with an External Company" to your [study adviser](#). Only this agreement should be used.

### Changing the semester for writing the thesis

If you need to write the thesis during the autumn semester, it is possible to apply for this by submitting an "Application regarding change of approved education plan at UiS" through the Digital Student Service Desk. Please note that it is your responsibility to arrange and secure a thesis project and supervisor.

The application deadline is **July 1<sup>st</sup>**.

**Note:** To qualify to start writing the thesis, the student must – within July 1<sup>st</sup> – have passed a minimum of 130 credits according to the approved education plan, as well as having passed the prerequisites stated in the course description.

A document with the following must be attached to the application:

- Reason for change of the semester
- Confirmation from the supervisor
- Topic/title for the thesis

#### Deadlines for thesis writing during the autumn semester

- **August 15<sup>th</sup>:** Official start of the thesis
- **November 15<sup>th</sup>:** Deadline to withdraw from thesis
- **December 15<sup>th</sup>:** Thesis submission deadline