

Rules for the master's thesis at the Faculty of Science and Technology

Introduction

This document provides the rules for the bachelor's thesis at the Faculty of Science and Technology, according to "Regulations relating to Studies and Examinations at the University of Stavanger".

We also refer to the "Guide for the bachelor's and master's thesis at the Faculty of Science and Technology", which provides additional information about the rules, start-up, completion, and submission of the thesis.

Deadlines

Master's thesis of 30 credits

- Within November 1st: Students apply for or register their own thesis project proposal in the <u>Digital student service desk</u>
- Within December 1st: The faculty informs the students about the assigned thesis projects
- Within January 15th: "Agreement on the execution of a bachelor's or master's thesis in collaboration between several students" signed by all parties must be sent to the study adviser (only for students who write in groups)
- January 15th: Official start of the thesis
- Within February 1st: Deadline for registering for exam
- May 1st: Deadline to withdraw from the thesis
- May 15th: Deadline for submitting "Agreement on Bachelor's or Master's Thesis in Cooperation with an External Company" for students who collaborate with external companies/organisations
- June 1st: Thesis submission deadline
- Within 8 weeks from the submission deadline: Thesis grade is published

Master's thesis of 60 credits

- **Within May 1**st: Students apply for or register their own thesis project proposal in the <u>Digital</u> student service desk
- Within May 15th: The faculty informs the students about assigned thesis projects
- Within September 1st: Deadline for registering for exam
- September 1st: Official start of the thesis
- November 1st: Deadline to withdraw from BIOMAS and MODMAS60
- April 1st: Deadline to withdraw from MAFMAS and FYSMAS

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- May 15th: Deadline for submitting "Agreement on Bachelor's or Master's Thesis in Cooperation with an External Company" for students who collaborate with external companies/organisations
- June 1st: Thesis submission deadline
- Within 8 weeks from the submission deadline: Thesis grade is published

Credit requirements

30 credits master's thesis

To qualify to start writing the thesis, the student must – within November 1st – have passed a minimum of 50 credits according to the approved education plan, as well as having passed the admission requirements for their master's programme.

"Lektorstudiet i Realfag"

To qualify to start the thesis of 30 credits, the student must – within November 1st – have passed a minimum of 230 credits in the master's study, according to the approved education plan, as well as having passed the admission requirements for their master's programme.

60 credits master's thesis

To qualify to start the thesis of 60 credits, the student must – within August 15th – have passed a minimum of 40 credits on the two-year master's degree, or 220 credits on a five-year master's degree, according to the approved education plan, as well as having passed the admission requirements for their master's programme.

Additional information about thesis writing

- A maximum of two students can collaborate on a master's thesis of 30 credits, where a group contract must be submitted within the given deadline.
- Master's thesis of 60 credits must be written individually.
- The student must fill out a self-declaration form for the use of AI tools in the thesis when submitting.
- For theses with an oral examination, the examination must be held within the teaching term of the master's thesis.
- If you are writing a laboratory-based thesis, you are required to familiarize yourself with the HSE regulations before starting and tidy up your workspace before submitting the thesis.
- Generally, a student has only one attempt for submission of the thesis. According to
 "Regulations relating to studies and examinations at the University of Stavanger" §6-9 point 4,
 it is possible to apply for a second attempt for the thesis.
 - An application in accordance with point 4b, the application deadline is 2 weeks after the grade has been published. The faculty can give the student(s) up to one month to rework the thesis.

Extension of the submission deadline

Students can apply for an extended submission deadline in the event of valid absence. See

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"Regulations relating to studies and examinations at the University of Stavanger" §6-4. Students that are on their exchange semester, and who have their last exam abroad after the official start of the thesis, can apply for an extended submission deadline corresponding to the time lost.

Delayed publication of the thesis

As a general rule, the thesis should be public, but students may apply for delayed publication (confidential thesis). Upon a justified request from the company, UiS may block publication for **up to two years**, and **in exceptional cases, for five years**. Students must clarify and, if necessary, apply for delayed publication already at the start of the thesis work. The final deadline to submit such an agreement is May 15th.

You apply by sending "Agreement on Bachelor's or Master's Thesis in Cooperation with an External Company" to your <u>study adviser</u>. Only this agreement should be used.

Changing the semester for writing the thesis

If you need to write the thesis during the autumn semester, it is possible to apply for this by submitting an "Application regarding change of approved education plan at UiS" through the Digital Student Service Desk. Please note that it is your responsibility to arrange and secure a thesis topic and supervisor.

Note: to qualify to start writing the thesis of 30 credits, the student must – within July 1st – have passed a minimum of 80 credits according to the approved education plan. For a 60 credits thesis, the student must– within January 15th – have passed a minimum of 50 credits according to the approved education plan, as well as having passed the admission requirements for their master's programme.

A document with the following must be attached to the application:

- Reason for change of the semester
- Confirmation from the supervisor
- Topic/title for the thesis

Deadlines for writing the thesis outside the ordinary period Thesis of 30 credits:

- Within July 1st: Application deadline
- August 1st: Official start of the thesis
- November 15th: Deadline to withdraw from thesis
- December 15th: Thesis submission deadline

Thesis of 60 credits:

- Within January 15th: Application deadline
- March 1st: Official start of the thesis
- May 1st: Deadline to withdraw from BIOMAS and MODMAS60
- November 1st: Deadline to withdraw from MAFMAS and FYSMAS
- December 1st: Thesis submission deadline

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